

**Datelines**

Datelines on stories should contain a city name, entirely in capital letters, followed in most cases by the name of the state, county or territory where the city is located.

The *dateline* entry in the stylebook lists cities that don't need the state, province or country after the name.

Miami and Los Angeles are on that list.

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Ignore this rule for cities in the newspaper's circulation area. Also ignore it for other cities that local readers will easily recognize. These cities are in the region or state or nearby states.

for example:

Placentia, El Monte, Sacramento, Reno, Phoenix

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Spell out Alaska, Hawaii, Idaho, Iowa, Maine, Ohio, Texas and Utah.

Abbreviate others as listed in the stylebook under either the listing for that state or in the *states* entry.

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